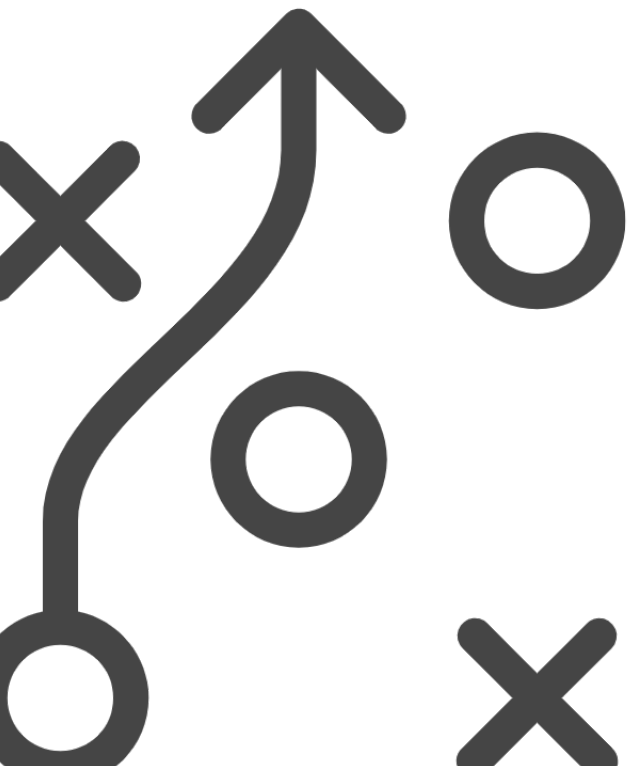


Team Playbook

Giving Day Follow-up



Contents

Welcome to your team’s comprehensive playbook for giving day follow-up.

Giving days are so important. But so are the days after. Don’t lose your momentum. We’ll show you how to structure follow-up; assess social media engagement, giving patterns, net worth, job changes, and interests; and get more major gift prospects into portfolios.

- Day 12**
- Day 105**
- Day 308**
- Day 6010**
- Day 9011**
- Giving Day Assessment Form14**



Completed

DAY 1

Target: Giving day donors by designation

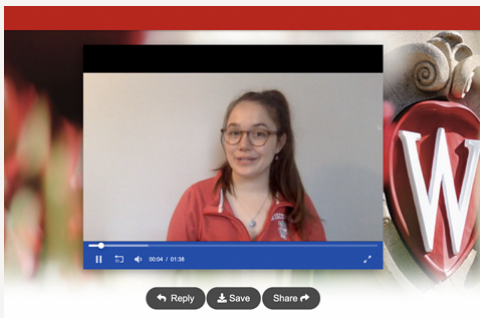
Action Item: Send a ThankView to all donors explaining the impact of giving day

Suggested Teammate: Work-study students or student callers

Tech Tool: **ThankView**

Step-by-step: **How one organization sent 35,000 personalized ThankView videos from 7 student callers**

Notes:



The University of Wisconsin Foundation and Alumni Association used personalized videos to thank every single donor.

Read More →



Completed

DAY 1

Target: Giving day donors in gift officer portfolios

Action Item: Send a ThankView to managed prospects from their assigned gift officer

Suggested Teammate: Major gift officers

Tech Tool: [Automatic gift notifications for prospects in portfolios](#)

EverTrue Tip: [A gift officer sent a giving day message to some unresponsive folks in her portfolio... here's one win](#)

Notes:



“The donor was so thrilled that he received a video message from a Senior Director. We ended up having a perfect visit. He will eventually become a major gift donor and an estate donor.”

Anne Murphy, Sr. Director of Development,
Oregon State University Foundation

[Read More](#)



Completed

DAY 1

Target: All giving day donors

Action Item: Send a “What did you think?” ThankView

Suggested Teammate: Giving day program manager

Tech Tool: **ThankView**

EverTrue Tip: **Florida State University intro'd the “giving day mastermind” to donors**

Notes:



“I sent a personalized ThankView to giving day donors saying, ‘Hi, I’m the program manager for FSU’s giving day - you know that thing you just gave to? Well, I organized it. Could you do me a big favor and let me know how you liked it or how you’d like to see it improve?’”

Nora Clark, Florida State University



Completed

DAY 10

Target: Giving day VIPs/matching challenge donors

Action Item: Send personalized, “hand”written notes from leadership to up-level your stewardship

Suggested Teammate: Vice President/Dean

Tech Tool: [IgnitePost](#)

EverTrue Tip: [Williams College gets their whole staff onboard with giving day follow-up](#)

Notes:



Psst!

Handwritten notes have a response rate that is **21.3x** higher than email.

[Learn More](#)



Completed

DAY 10

Target: Digitally engaged, unassigned giving day donors

Action Item: Flag key giving day prospects (digitally engaged, unassigned, increased gifts) and keep in touch

Suggested Teammate: Giving day program manager

Tech Tool: [Flag key prospects in EverTrue](#)

EverTrue Tip: [Giving day is “day zero” at the University of Miami](#)

Notes:



Test out an outreach cadence on your key prospects by downloading our EverTrue DX Starter Kit.

[Download](#) →



Completed

DAY 10

Target: Giving day donors with wealth indicators (lives in wealthy neighborhood; net worth over \$1MM; C-suite job title)

Action Item: Review/revise ratings to uncover major gift prospects

Suggested Teammate: Prospect researcher

Tech Tool: **Windfall**

EverTrue Tip: **The University of Miami follows up 1:1 with giving day prospects with additional wealth indicators**

Notes:



“Windfall takes a lot of the guesswork out of prospect research and has made finding new prospects really easy and accessible.”

Luciana Musto, Wilkes University

[Read More →](#)



Completed

DAY 30

Target: Digitally engaged, assigned giving day donors

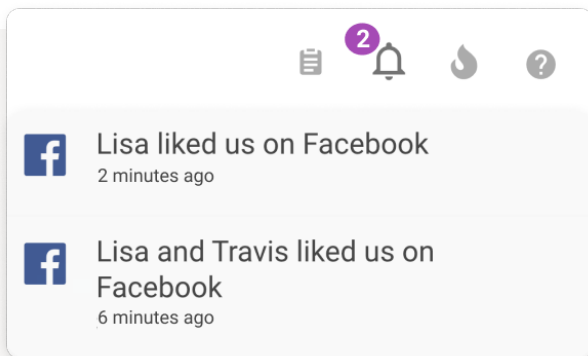
Action Item: Celebrate double-show of affinity (giving + digital engagement)

Suggested Teammate: Major gift officer

Tech Tool: Discover and utilize Facebook reaction data

EverTrue Tip: 20 million alumni showed us why we need to pay more attention to online engagement

Notes:



Participation from alums who engage on Facebook is 3.4x higher than an average alum’s participation.



Completed

DAY 30

Target: Digitally engaged non-donors

Action Item: Connect with folks who engaged with giving day content on Facebook but didn't give to create a sense of FOMO

Suggested Teammate: Alumni relations officer

Tech Tool: **EverTrue Facebook insights**

EverTrue Tip: **20 million alumni showed us why we need to pay more attention to online engagement**

Notes:



Learn how UMiami turned Facebook likes into gifts.

Read More →



Completed

DAY 60

Target: Rated, unassigned donors who engaged digitally since giving day

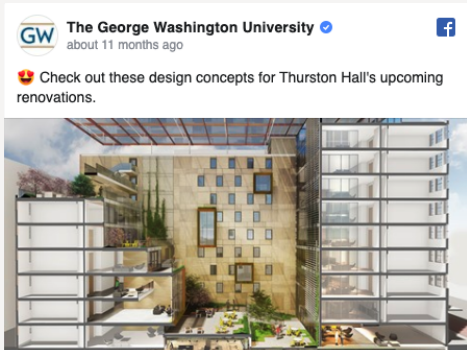
Action Item: Celebrate double-show of affinity (giving + digital engagement)

Suggested Teammate: Annual giving officer

Tech Tool: **Use filters in EverTrue**

EverTrue Tip: **The end of giving day should be the beginning of a new wave of deepened donor relationships**

Notes:



See how GWU searches for keywords within Facebook engagement data.

[Read More →](#)



Completed

DAY 90

Target: Donors who changed jobs since giving day

Action Item: Send “Congrats!” video to celebrate job changes

Suggested Teammate: Alumni relations officer

Tech Tool: [Turn your alumni Career Moves into ThankViews](#)

EverTrue Tip: [It’s time to start tracking alumni Career Moves](#)

Notes:



“We cannot function without employment information, but it’s also the hardest data to keep up to date. Career Moves is clean, verified, manageable data – all in one place – that’s easy to get back into our database. It allows us to immediately take action.”

Jessica Kuhlman,
Senior Director of Donor Strategy and Analytics,
West Point Association of Graduates

[Read More →](#)



Completed

DAY 90

Target: Key giving day prospects

Action Item: Send check-in email to all flagged giving day prospects or managed prospects to build momentum

Suggested Teammate: Major gift officer/Giving day program manager

Tech Tool: [Search past Facebook posts by keywords like “giving day”](#)

EverTrue Tip: [Our best-kept secret: you can filter by keywords in past interactions, too](#)

Notes:



Download our EverTrue DX Starter Kit to build a cadence plan to keep in touch with donors.

[Read More →](#)



Completed

DAY 90

Target: All giving day donors

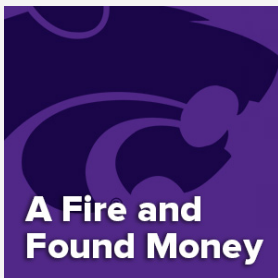
Action Item: Send 3-month “look back” message to all giving day donors

Suggested Teammate: Giving day program manager

Tech Tool: [Filter by giving history in EverTrue](#)

EverTrue Tip: [Polite persistence is the key!](#)

Notes:



For your next giving day, go all-in to solve ONE problem on campus, like K-State does.

[Read More →](#)

Giving Day Assessment Form

METRIC	TOTAL	COMMENTS
# of donors		
# of dollars raised		
# of Facebook engagers		How many people engaged on giving day-themed posts leading up to and during your giving day?
# of Facebook engagers who gave		keep nurturing people who engaged, but didn't give, with impact stories. Look at this list again in 3 months. Who has made a gift since giving day? How much additional revenue did you gain?
# of assigned prospects who gave		Ensure gift officers follow up and thank them quickly with a personalized ThankView.
# of unassigned, high net worth prospects who gave		What is the stewardship plan? Gift officers should reach out and book virtual qualification visits.
# of new assignments		Look at the above list in 3 months. Who is now assigned to a gift officer?
\$ of pipeline created		In 6 months and again in 12, look at how much major gift pipeline was the direct result of giving day (i.e. new assignments with open proposal or target ask amount)?